



L.E.A.D. Academy Trust

Lead • Empower • Achieve • Drive

**Role:** Teaching and Learning Leader

**Salary range:** To be negotiated on appointment L2-6

**Responsible to:** Head of the Teaching School

**Purpose of Role:**

L.E.A.D. Equate Teaching School Alliance is a partnership of schools and academies, working to inspire, motivate and empower every child and professional to embrace lifelong learning and positive outcomes for pupils. Our vision is for all members to contribute to and benefit from exceptional levels of continuous professional development, high impact peer support and evidence informed practice.

**The purpose of the role is:**

Leading Teaching and Learning to provide high quality CPD across schools in Lincolnshire and beyond where needed.

Working with other Stakeholders/ Settings

Wider System Leadership

**The candidate appointed would need to demonstrate:**

1.	<p><b>Leading Teaching and Learning/ CPD</b></p> <ul style="list-style-type: none"><li><input type="checkbox"/> the ability to research and create stimulating, high quality CPD which is based upon effective pedagogy and high standards</li><li><input type="checkbox"/> an understanding of how to construct a high quality curriculum and the ability to provide CPD which enhances this in schools</li><li><input type="checkbox"/> the ability to ensure that high quality service delivery is at the centre of all CPD provided</li><li><input type="checkbox"/> the ability to lead, establish, cascade and embed creative, responsive and effective approaches to teaching and learning</li><li><input type="checkbox"/> the ability to adapt and respond to immediate CPD needs where identified</li><li><input type="checkbox"/> credibility as an outstanding practitioner in Teaching and Learning and the ability to share knowledge and understanding of these components with other settings</li><li><input type="checkbox"/> the ability to coordinate practitioners within schools to jointly offer CPD where necessary</li></ul>
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	<ul style="list-style-type: none"> <li><input type="checkbox"/> enthusiasm, passion and confidence to deliver, research and develop high quality CPD</li> <li><input type="checkbox"/> the ability to work with others to develop and create CPD</li> <li><input type="checkbox"/> the ability to monitor, evaluate and review CPD outcomes and promote improvement</li> <li><input type="checkbox"/> the ability to evaluate work undertaken and adapt the future CPD offer accordingly</li> <li><input type="checkbox"/> an understanding of any current DfE Frameworks and statutory requirements in schools and disseminate these where needed</li> <li><input type="checkbox"/> an ability to offer CPD which is current and up to date, underpinned by research where appropriate</li> <li><input type="checkbox"/> a commitment to your own subject knowledge being up to date, based upon current research and school practice</li> </ul>
2.	<p><b>Working with Other settings/ Stakeholders</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> the ability to collaborate sensitively with a range of stakeholders and partners to develop joint activities and support programmes.</li> <li><input type="checkbox"/> the ability to build upon already reputable and established relationships with schools, including the ability to develop effective partnerships with the wider community.</li> <li><input type="checkbox"/> a thorough understanding of Safeguarding</li> <li><input type="checkbox"/> to establish positive relationships with other settings and system leaders, sharing the current CPD offer and assessing School Improvement Priorities where necessary.</li> <li><input type="checkbox"/> a strong commitment to the school-lead system</li> <li><input type="checkbox"/> the ability to promote and publicise the Teaching School offer and outcomes to ensure growth and sustain financial security.</li> <li><input type="checkbox"/> to design and publicise the CPD offer in conjunction with the Head of the Teaching School and Trust</li> <li><input type="checkbox"/> the ability to create literature and communications which are accurate and up to date for other settings. This includes the website for the Teaching School</li> <li><input type="checkbox"/> strong ICT skills and presentation skills to produce high quality materials which are in line with the Trust Values and Aims</li> <li><input type="checkbox"/> the ability to work effectively with the finance and administrative teams to ensure that the processes are accurately followed and work can be accounted for and measured</li> <li><input type="checkbox"/> the ability to coordinate and deploy practitioners to support other settings e.g. SLE's</li> </ul>
3.	<p><b>Wider System leadership</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> an understanding of the L.E.A.D. Equate Teaching School Alliance and</li> </ul>

	<p>a passion for developing the Teaching School as part of a wider approach to system leadership</p> <p><input type="checkbox"/> the ability to lead and have an impact upon standards across more than one setting</p> <p><input type="checkbox"/> collaboration with the Head of the Teaching School to ensure that an effective and rigorous assessment framework is used to evidence and monitor the impact of the Teaching School</p> <p><input type="checkbox"/> an understanding of and ability to contribute to the political agenda for education across Lincolnshire and nationally</p>
4.	<p><b>Professional Standards/ Behaviours</b></p> <p><input type="checkbox"/> strong written and verbal communication skills with the ability to write and present complex ideas to others</p> <p><input type="checkbox"/> effective time management skills and an ability to complete many different work streams</p> <p><input type="checkbox"/> an open and willing attitude in relation to change</p> <p><input type="checkbox"/> the ability to be self-motivated, meet deadlines and a willingness to travel around Lincolnshire and beyond when required</p> <p><input type="checkbox"/> the ability to work positively with a range of staff in various roles</p> <p><input type="checkbox"/> effective working relationships and set a good example through your own verbal and nonverbal presentation and personal and professional conduct.</p> <p><input type="checkbox"/> professional standards which reflect upon and include the Trust Values and Aims</p>
5.	<p><b>Other</b></p> <p><input type="checkbox"/> Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified</p> <p><input type="checkbox"/> Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description, including responsibilities in line with government initiatives or agendas</p>

## Teaching and Learning Leader Person Specification

This person specification lists the competencies expected of experienced/fully trained Governance and Compliance Manager.

The two right hand columns provide guidance for the appointment of new Governance and Compliance Managers. (E= Essential criteria, D=Desirable criteria).

			E	D
1	Skills, knowledge and aptitudes	<b>The Teaching and Learning Leader should able to :</b>		
		<ul style="list-style-type: none"> <li>Create high quality CPD materials</li> </ul>	E	
2	Qualifications and Training	<b>The Teaching and Learning Leader should able to :</b>		
		<ul style="list-style-type: none"> <li>qualified Teacher Status</li> </ul>	E	
		<ul style="list-style-type: none"> <li>leadership qualification/s</li> </ul>		D
		<ul style="list-style-type: none"> <li>has undertaken recent and relevant further professional development</li> </ul>		D
3	Experience	<b>The Teaching and Learning leader should be able to produce evidence of:</b>		
		<ul style="list-style-type: none"> <li>working in an environment where experiences included taking initiative and self-motivation</li> </ul>	E	
		<ul style="list-style-type: none"> <li>proven track record of strong teaching and outcomes</li> </ul>	E	
		<ul style="list-style-type: none"> <li>knowledge and experience of supporting others' performance whether formal or informal</li> </ul>	E	
		<ul style="list-style-type: none"> <li>previous experience of working in education settings in a leadership role or senior position</li> </ul>	E	
		<ul style="list-style-type: none"> <li>working as a member of a team</li> </ul>	E	
		<ul style="list-style-type: none"> <li>experience of dealing with confidential information</li> </ul>	E	
		<ul style="list-style-type: none"> <li>school to School support experience and Impact beyond one setting</li> </ul>		D
4	Personal Attributes	<b>The Teaching and Learning Leader should:</b>		
		<ul style="list-style-type: none"> <li>have openness to learning and change</li> </ul>	E	
		<ul style="list-style-type: none"> <li>have a positive attitude to personal development and training</li> </ul>	E	
		<ul style="list-style-type: none"> <li>be able to work in ways that promote equality of opportunity, participation, diversity and responsibility</li> </ul>	E	
		<ul style="list-style-type: none"> <li>demonstrate excellent interpersonal skills</li> </ul>	E	
		<ul style="list-style-type: none"> <li>demonstrate integrity, confidentiality, impartiality and empathy</li> </ul>	E	
		<ul style="list-style-type: none"> <li>have strong written and verbal communication skills</li> </ul>	E	
5	Special Requirements	<b>The Teaching and Learning Leader should:</b>		
		<ul style="list-style-type: none"> <li>be willing to travel to schools</li> </ul>	E	
		<ul style="list-style-type: none"> <li>be willing occasionally to attend evening meetings e.g. staff meetings</li> </ul>	E	